

SAFETY TRAINING FOR CANEBRAKE COUNTY WATER DISTRICT VOLUNTEERS CONCEPT DEVELOPMENT

TASK:

To establish written guidelines for volunteer safety training.

GOAL:

The water district is committed to providing safety training to its volunteers. It cannot be too highly emphasized that the welfare and safety of volunteers is of paramount importance to the Water District.

The goal is to establish written safety guidelines for volunteers to follow. Safety training will also help serve to meet California-Occupational Safety and Health Standards and Workers Comp Insurance requirements.

BACKGROUND:

So as to maintain the physical integrity of its water delivery system. Canebrake County Water District depends heavily on volunteer help to accomplish a variety of labor Intent tasks, Because these volunteers have different backgrounds and levels of knowledge, and skills in their abilities to deal with physical labor assignments, it is importance that safety guidelines and related training be provided to them before they begin their work assignments.

When appropriate, hands-on training will accompany such written guidelines Each and every volunteer will receive the proper safety training before they begin their designated job activity. Training will be germane to the project at hand. Participants will be made aware that lead responsibility for overseeing work assignments belongs to the Water Manager, or the lead Water Board Member assigned to overseeing the task at hand. Questions from volunteers regarding their work assignment shall be directed toward the work team manager.

Before a volunteer goes into the field, they will, as a volunteer, be asked to sign a worksheet, acknowledging that they have received training regarding basic safety mandates. Such training includes, but is not limited to the proper use of equipment, how to properly lift items, etc. Volunteers will be informed that if there is any doubt as to safety, that the group leader, normally the Water District Manager, should be asked for direction and/or assistance.

BOARD ACTION NEEDED

1. Approve the development of training sheets.
2. Approve development of "Sign in Sheets" (for each project).

3. Approve development of "Individual Acknowledgement Sheets", that each individual has received basic safety training.
4. Decide whether a Safety Committee needs to be established, how often meetings should be held, and who should serve on this committee.

THANK YOU

A special thank you to Water Manager Dean Kuns and Chris MacDonald for providing their ideas regarding safety training.