

CANEBRAKE COUNTY WATER DISTRICT
MINUTES OF MEETING
March 13, 2021

The regular meeting of the Board of Directors of Canebrake County Water District was called to order by President Jerry Bucheit at 9:06 am via Zoom Video Conferencing.

PLEDGE OF ALLEGIANCE:

Jerry Bucheit recited the pledge.

ROLL CALL: Jerry Bucheit called the roll with Mark Robinson and Bob Mooney in attendance. There is a quorum. Also in attendance was Dean Kuns, Water Manager. Bruce Woodruff was absent.

WELCOMING OF GUESTS: Betty Holmes, Bob Fritz, Karen Burnworth, Kathy Steuermann, Kathy McNair, Myrna Wosk, Natalie Spandau and Diane Robinson.

APPROVAL OF MINUTES: The minutes of the January 9, 2021, board meeting were approved. Motion by Bob Mooney, second by Mark Robinson. Motion carried.

PRESENTATION AND APPROVAL OF FINANCIAL REPORT:

The Balance Sheet for the period ending February 28, 2021 was presented by CFO Mark Robinson. Total checking/savings \$230, 415. Total of current assets and fixed assets: \$399,768. Total liabilities and equity: \$399,768. Income and Expense January through February 2021: Total income for the period: \$9,466. Total Expenses for the period: \$6,571. For a Net Ordinary Income of \$2,894. Reserve Expenses were \$880. for a Net Income for the period of \$2,014. Motion by Mooney to accept the report, seconded by Robinson. Motion carried.

GOVERNMENT FORMS AND CORRESPONDENCE:

STATE CONTROLLER - Government Compensation Report

STATE SOCIAL SECURITY ADMINISTRATION - Mandatory Annual Information Request

CSDA - District Information Correction Forum updated

DEH - Water Sample Testing and Positive Notification issues.

DEH - Representative came to Canebrake and registered both Mooney and Petersen well coordinates. System ID. 3702135

Well #1 Mooney Well LON: -116.24572992 LAT: 32.91328282

Well #2 Peterson Well LON: -116.2411603 LAT: 32.90825218

This was for a database enhancement for small water systems, in case of emergencies.

SDRMA - Updated District Vehicle Liability Inventory Disclosure. Coverage dropped on bulldozer with liability added to Dump Truck

SD COUNTY LOCAL AND STATE ASSESSED VALUATION REPORT FY 2020-2021:

Local secured land with improvements. \$5,051,207.

Total Expenditures January through February 2021:

● CCWD web site	\$50.00
● Office of County Counsel	\$50.60
● Small Business Services (split)	\$ 540.00
● Employment Development Department	\$ 36.63
● United States Treasury (split)	
Liability Check 1/8/21	\$ 706.30
Liability Check 1/15/21	\$ 42.00
● SC Fuels	\$ 97.22
● Sonnenberg CPAS	\$ 200.00
● SD County DEH - water license renewal	\$1,246.00
● Small Business Services	\$ 378.00
Total Expenses	\$3,346.75

SD County Tax Appropriation FUNDS RECEIVED \$2,471.69

EQUIPMENT REPORT:

Bucheit read the equipment report submitted by Ron Akey. (Attachment)

SYSTEM MAINTENANCE AND REPAIR REPORT:

Dean Kuns read his water manager's report. (Attachment)

WATER DELIVERY INFRASTRUCTURE UPDATE:

First phase of the Price Line, laying new pipe near McKenney place is nearing completion; second phase will be continuing the pipeline from McKenney's to the wash; third phase will be continuing the pipeline from the wash to the block tank. Bucheit indicated that near the first of April parts and supplies would be purchased for the next portion of the line. Bucheit stated that the results of the water sample test taken in January was emailed to community members on 2/2/2021 via the CIA email distribution list.

OLD BUSINESS:

Clarify use of Jay and Paula Price Memorial Account as recommended by Sonnenberg & Company CPAs

Robinson received an email response from Sonnenberg & Company CPAs to his questions about accounting for the expenditures from the Paula Price Fund. A lengthy discussion followed. There are two options that the board is considering: Write checks from the separate checking account for "transmission & distribution" expenditures authorized from the Price Fund, or reimburse the permitted expenses after the fact by transfer. Mooney suggested that Robinson and Bucheit meet with the district's bookkeeper, George Beck, to determine the best method. There should be a recommendation for the board prior to the May budgeting process.

Findings and further discussion regarding California Water/Wastewater Response Network (CalWARN)

At the January 2021 board meeting, Mooney was tasked with reviewing the documents from CalWARN and to come back to the board with a review and a recommendation. Mooney outlined the benefits of joining the agency as it would help with emergency response from other agencies. He also indicated that our district being relatively small does not have many resources with which to help other districts. Discussion followed. It was noted that the district still has a contract with Majestic Pines in Julian should we need outside help. It was decided that the CCWD would not join the agency.

NEW BUSINESS:

Pay Water Bill Using Bill Pay

Bucheit talked to George Beck, Small Business Services, who agreed that he could accommodate bill pay at "his address." Instructions will follow when they are received from SBS.

Notification Notice Requirement Regarding Positive Water Sample Result

Bucheit said the water sample results in January of 2021 were not posted in a timely manner. For all future failure notices there will be a notice posted at the mail pavilion, community center and distributed to the door of each water customer as required by San Diego County Public Health. There will also be instructions on boil water procedures.

GOOD OF THE ORDER:

Bucheit announced that Barry Willis of San Diego LAFCO was in attendance at the Zoom meeting.

Question as to when regular board meetings would resume: Possibly in September 2021, per Bucheit.

CORRESPONDENCE:

Letter from Judy Pollock, trustee and daughter of Jay Price, was read. The letter accompanied the last \$20,000 of Jay's donation to the water district. In turn, Bucheit read the letter sent to Ms Pollock from the CCWD and CIA thanking her.

At the suggestion of Mooney, a moment of silence was held in honor of Jay Price on behalf of those who were not able to attend his memorial on Thursday, 3/11/2021.

MOTION TO ADJOURN:

Robinson made a motion to adjourn at 11:17 am, second by Mooney. Motion carried.

NEXT MEETING:

Saturday, May 8, 2021 at 9 am

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