

CANEBRAKE COUNTY WATER DISTRICT
MINUTES OF MEETING
May 8, 2021

The regular meeting of the Board of Directors of Canebrake County Water District was called to order by President Jerry Bucheit at 9 am via Zoom Video Conferencing.

PLEDGE OF ALLEGIANCE:

Bruce Woodruff recited the pledge.

ROLL CALL: Jerry Bucheit called the roll with Mark Robinson. Bob Mooney and Bruce Woodruff in attendance. There is a quorum. Also in attendance was Dean Kuns, Water Manager.

WELCOMING OF GUESTS: Barry Willis LAFCO, Daryl and Betty Holmes, Karen Burnworth, Merle and Susan Vogel, Mike Hammond, Myrna Wosk, Bill and Cheryl Dimmock, Diane Robinson, Natalie Spandau.

APPROVAL OF MINUTES: The minutes of the March 13, 2021, board meeting were approved. Motion by Robinson, second by Mooney. Motion carried.

PRESENTATION AND APPROVAL OF FINANCIAL REPORT:

The Balance Sheet for the period ending April 30, 2021 was presented by CFO Mark Robinson. Total checking/savings \$250,254. Total of current assets and fixed assets: \$420,353. Total liabilities and equity: \$420,353. Income and Expense report for the fiscal year to date will be posted on the CCWD website. Motion by Woodruff to accept the report, seconded by Mooney. Motion carried.

GOVERNMENT FORMS AND CORRESPONDENCE:

No correspondence at this time

ACCOUNTS PAYABLE & DEPOSITS

3-3-21 SD County Council	\$16.74	
3-8-21 State Fund	\$378.00	
3-2-21 SC Fuels	\$170.31	
3-9-21 SC Fuels	\$217.74	
3-12-21 County SD	\$544.30	DEPOSIT
3-17-21 County SD	\$564.43	DEPOSIT
4-2-21 Cal Rural District	\$218.00	
4-14-21 SC Fuels	\$154.46	
4-15-21 Park House Tires	\$1,720.16	DUMP TRUCK
4-27-21 Ferguson Plumbing	\$166.65	PRICE FUND
4-27-21 Core & Main	\$124.93	PRICE FUND
4-28-21 Frank Colver*	\$271.32	PRICE FUND
4-28-21 SDRMA	\$268.07	DUMP TRUCK

4-30-21 EDD	\$38.17
4-30-21 US Treasury	\$691.46
4-30-21 Small Business	\$727.63

Total cost Jay & Paula Price Memorial Fund From Above	\$562.90
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*Note: Reimbursement payment to Frank Colver was for straps obtained from Amazon.com.

EQUIPMENT REPORT:

Bucheit read the equipment report submitted by Ron Akey. (Attachment)

SYSTEM MAINTENANCE AND REPAIR REPORT:

Dean Kuns read his water manager's report. (Attachment)

WATER DELIVERY INFRASTRUCTURE UPDATE:

Bucheit explained that exact timelines for work completion on the Price Line are difficult to give because of time constraints as well as physical issues with volunteers. At the completion of Phase 2 recently, the volunteers decided to add an additional 50' of pipe which is the beginning of Phase 3 (Alexander to wash). They tied into the 2" line and then stopped work which will be restarted in the fall. Bucheit thanked the volunteers Daryl Holmes, Sr., Daryl Holmes, Jr., Ellyn Hae, John Berthe, Tom Clemmons, Tom Stucke, Frank Colver, Jim Ward, Ron Akey and grandson of Holmes, Jr., Cameron and his friend Samson Atuatasi. They worked alongside Bucheit and water manager Dean Kuns.

RESULTS OF EXECUTIVE SESSION:

The board met in executive session at 8:15 to evaluate the water manager's performance and determine if a raise in pay was appropriate. The board unanimously approved a \$100 per month increase, raising Mr. Kuns salary to \$1400 per month.

OLD BUSINESS:

Amendment of intended use of Jay and Paula Price Memorial Account:

When I, Jerry Bucheit, spoke with Mr. Jay Price regarding his wishes for the Paula Price Memorial Fund, Jay indicated the district's use of the donation was to be for new infrastructure and necessary repairs of the existing system to maintain the integrity of the district's water delivery system. As I understood Jay's meaning: any materials needed for water delivery or machinery repair or parts related to new infrastructure or replacement of existing infrastructure to assist in maintaining the district's water delivery system would come from this donation.

This statement will be posted on the CCWD website.

Update options for the water bill payments:

Bucheit stated that George Beck can receive “bill pay” payments to the address given on your water bill.

NEW BUSINESS:

No new business at this time.

DISCUSS PRELIMINARY BUDGET:

Robinson presented a preliminary budget for 2021-2022 which was developed by Bucheit, George Beck and Robinson. Individual budget items were discussed. Minor corrections to the preliminary budget will be made and Robinson will present the Final Budget for approval at the next meeting.

CORRESPONDENCE:

Bucheit was in receipt of letters from Bob Fritz and Kathy Steuermann regarding the low level of water in the tanks during the recent fire that started in Mason Valley and progressed toward Butterfield Ranch. Bucheit contacted the Shelter Valley Department and inquired as to any regulation that required the water district to maintain a reserve for CalFire to use during fire fighting operations. He was referred to Jeremy Salizonni, Julian Chief, who said that to his knowledge there was no written regulation that required a water district to maintain a reserve for CalFire. Kuns explained that the tank was at 5-¾’ on the weekend. The Peterson well does not run on the weekend. When people leave at the end of the weekend the water level in the tank rises 1’ every night. The tank is now at 8-½’ and the block tank is at 8’. It is not prudent to keep the tank full at all times as the water could become stagnant if not used.

GOOD OF THE ORDER:

Barry Willis is our representative with LAFCO (Local Agency Formation Commission). He was in attendance at the meeting.

MOTION TO ADJOURN:

Woodruff made a motion to adjourn at 10:11 am, second by Mooney. Motion carried.

NEXT MEETING:

Saturday, June 12, 2021, at 9 am

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