

CANEBRAKE COUNTY WATER DISTRICT  
MINUTES OF MEETING  
June 13, 2020

The regular meeting of the Board of Directors of Canebroke County Water District was called to order by President Jerry Bucheit at 9:06 am via Zoom Video Conferencing.

**PLEDGE OF ALLEGIANCE:**

Jerry Bucheit led the Pledge of Allegiance.

**ROLL CALL:** Jerry Bucheit called the roll with Mark Robinson and Bob Mooney in attendance: Note: Bruce Woodruff joined the meeting at 9:11. Also in attendance was Dean Kuns, Water Manager.

**WELCOMING OF GUESTS:** Guests in attendance via Zoom conference meeting were: Lisa Moreau, Natalie Spandau, Donna Cioffi, Robert Fritz, Kathy McNair, Kathy Steuermann, Karen Burnworth.

**APPROVAL OF MINUTES:** The minutes of the May 9, 2020, board meeting were approved. Motion by Mooney, seconded by Robinson. Motion carried.

**PRESENTATION AND APPROVAL OF FINANCIAL REPORT:** Mark Robinson presented and reviewed the financials through April 30, 2020. Total Assets: \$355,663. Motion to approve by Woodruff, seconded by Mooney.

**GOVERNMENT FORMS AND CORRESPONDENCE:**

- SDGE sends twice monthly updates on account. Current projected bill to be \$21 to \$29. Generation credit \$333.16.
- Billing from Enviromatrix Analytical, Inc. for water samples taken (3) for a total of \$360.
- The County of San Diego Risk Management sent a new form requesting a management letter regarding internal controls prepared by an internal auditor. Robinson will research. Response due by July 15, 2020.

**EQUIPMENT REPORT:** Bucheit presented the equipment report. Copy attached to the minutes.

**SYSTEM MAINTENANCE AND REPAIR REPORT:** Dean Kuns presented his report covering the period May 12 through June 12, 2020. Copy attached to the minutes.

**WATER DELIVERY INFRASTRUCTURE UPDATE:** Bucheit indicated that Kuns had covered the essentials in his report. Question from the audience regarding allowances

for water usage needed for customers to flush lines. Discussion as to the importance of customers locking their meters when they are away for an extended period of time. Robinson indicated the amount of water needed to properly flush the line would be as little as 3 cu ft and that watering the yard would be a good way to accomplish this. Mooney indicated that the time to lay the replacement pipe was one day as opposed to the three days it was expected to take. He felt this was due to a lot of preplanning. He praised Bucheit and Kuns for their oversight. Blowoff and valve will be left uncovered until the valve is replaced.

#### **OLD BUSINESS:**

- Update Water Systems Manager Direct Deposit ~ Direct deposit on hold until Kuns contacts his bank to make arrangements.
- Update Mark Robinson as Second Signer at Chase Bank ~ This has been taken care of.
- Discuss and Approve Final Budget for July 1, 2020 thru June 30, 2021. Discussion and review of proposed budget for next fiscal year. Woodruff asked if donations were included in the preliminary budget. Robinson answered no. Question from audience about the advisability of engaging Majestic Pines Water District to oversee further work to prevent possible contamination. Bucheit responded that the reason for the contamination is unknown at this time. The opinions of Woodruff and Mooney support the use of in-house labor and volunteers because of the cost of hiring an outside entity.

Bruce Woodruff made a motion to adopt a resolution to adopt a final budget in the amount of \$55,508 for the year July 1, 2020 through June 30, 2021. Motion seconded by Bob Mooney.

#### **RESOLVED THAT A FINAL BUDGET IN THE AMOUNT OF \$55,508 IS ADOPTED FOR THE YEAR 2020-21.**

A roll call vote was taken with Bruce Woodruff voting yes, Bob Mooney voting yes, Mark Robinson voting yes and Jerry Bucheit voting yes.

#### **NEW BUSINESS:**

None at this time.

#### **GOOD OF THE ORDER:**

Question from the audience referencing 22 days without water or with contaminated water: Have any of the board members taken the free class offered in regard to contaminated water? Bucheit answered no. He received what training he has from a previous water manager. Question from audience: What is the status of the fifth and final board member? Bucheit answered that there is still a vacancy and urged

community members to run for the office. Bucheit thought there was a possibility that Zoom meetings could continue into the future and make it easier for a person to step forward and become a member of the board. Contact Bucheit for further information.

**CORRESPONDENCE:**

Letter from Jay Price. Bucheit indicated that he had received a letter from Jay Price along with a check for \$18,400. He indicated that a special account would be set up at Chase Bank for the donation money which will be designated for specific infrastructure upgrades. Discussion followed as to the parameters for the use of the money. Discussion also regarding the future repairs and upgrades and keeping the 5-year plan current.

**MOTION TO ADJOURN:** Bruce Woodruff made a motion to adjourn at 10:34 AM. Motion seconded by Bob Mooney. Motion passed.

**NEXT MEETING:** Saturday, September 12, 2020, 9 AM

kb