

CANEBRAKE COUNTY WATER DISTRICT

140 Smoketree Lane
Julian, CA 92036

Minutes of May 9, 2020 Meeting

The meeting was called to order at 9 a.m. by President Jerry Bucheit via Zoom Video Conferencing.

Pledge of Allegiance: The pledge was led by Mark Robinson.

Roll Call: Jerry Bucheit called the roll with Board Members Mark Robinson, Bruce Woodruff, Bob Mooney present as well as Dean Kuns, Water Manager.

Welcoming of Guests: Bucheit asked guests to email him so their attendance could be documented. Guests in attendance: Bob Fritz, Frank Colver, Karen Burnworth, Karyn Sauber, Kathy and Jeff McNair, Natalie Spandau, Lisa Moreau, Myrna Wosk, Donna Cioffi and Jean Sturgis.

Approval of Minutes: Motion made by Bob Mooney and seconded by Bruce Woodruff to approve the minutes of the January 11, 2020. Motion carried.

Presentation and Approval of March and April, 2020, Reports: Robinson Motion made by Bruce Woodruff, second by Bob Mooney. Motion carried.

Government Forms and Correspondence: Bucheit

- Form 700 completed by Board Members that also attended the Ethics Webinar.
- 2019 Government Compensation in California Report completed and accepted.
- 2019 State Water Resource Board report completed and accepted (regarding the spring up the canyon).
- California Rural Water Association dues of \$218 were paid, March 26, 2020.
- County of San Diego Vector Control \$8.37 fee which was paid March 26, 2020.
- Environmental Analytical Inc. New water testing laboratory. \$60
- San Diego Gas & Electric Solar System: Credit of \$228. Projected true-up is \$18 to \$24.
- Special District Risk Management Authority (SDRMA) sent an award to the district for not having any claims. Liability insurance current amount \$3,615.
- Soco Fuel Company has been replaced as our supplier by SC Fuels.

Equipment Report: Bucheit

Backhoe usage: The district worked in the community parking lot filling potholes for about 1 hr; pipeline ditch from Bohnets to McKenneys about 7 hrs. Dean training with Ron, less than 1 hour. Total 8 hours and 45 minutes.

The dump truck was down and had no use. The truck needed a new battery and the thermostat housing needed repair. Parts were donated by Daryl Holmes with additional expenses to CarQuest. Kuns did all the work on the truck. Daryl Holmes assisted Bucheit with carburetor repair. Truck idled for 10 minutes and was driven for 20 minutes by Holmes and Bucheit.

Flat tire on the Ford Ranger. Spare was shot so a new tire was ordered and delivered via UPS.

Generator ran 20 minutes under load on March 29, 2020.

There was an electrical problem on the backhoe. RCM Repair came out from San Diego and found a wire had fallen off. Total cost: \$650.

New golf cart is working well for meter reading.

System Maintenance and Repair Report: Kuns

A copy of the Water Manager's report is attached.

Mooney asked what the benefit would be of wrapping pipe that is going underground.

Bucheit answered that Elastomeric will be used as a coating.

Water Delivery Infrastructure Update: Woodruff, Bucheit, Kuns

Bucheit acknowledged the volunteer help the district has received from Frank Colver, Bob Fritz and Ron Akey. Initially the pipe was going to be raised off the ground with supports. However, after reviewing the process and Robinson's suggestion that the pipe be underground, it was decided that 80% of the pipeline will be underground and attached to the old iron pipe. Plumber's strap will go around both pipes and then be coated. Where it can't go underground Elastomeric will be used and will be covered with dirt. There will be one elevated section near the Whitely property. The timeline is weather permitting. Pipe is ready to go, one section at a time with a fire hydrant blowoff at the Bohnet connection, and then to the McKenney property with a shut off valve and a blowoff and a new line which will tie into the 2" pipe at that section. After that section is complete the preparation of the ditch will continue to move up the line with three to four pipe lengths per hookup 60 - 80' lengths depending on the landscape. Some of this will be put off in the hotter weather and the district will also be calling on community volunteers. The safety and health of the community is of the utmost importance.

OLD BUSINESS:

Discussion regarding a pay raise for Water Systems Manager. Kuns has passed his 90-day probation period. Bucheit called on the board members to evaluate Kuns' performance. Robinson said he was doing a fantastic job; Mooney measures being there, showing up on time as valuable assets which Kuns has exhibited. He offered his

highest praise; Woodruff has not worked with Kuns but has heard glowing reports so far. He advises a pay increase. Bucheit worked closely with Kuns and found him understanding and quick to learn. Bucheit is in agreement that he deserves a raise. Mooney suggests \$1300. Robinson mentioned that the review was to be done earlier so the pay should be retroactive to April 1, 2020.

The Board of Director has approved a pay increase for Dean Kuns, Water Manger, to \$1300 a month retroactive to April 1, 2020, with review again at the November 2020, meeting. A bonus could be applied at that time if warranted.

Motion by Bruce Woodruff. Motion second by Bob Mooney. Motion carried.

Q&A from the attendees; two from Bob Fritz regarding the pay raise, one from Frank Colver regarding the billing procedure for water loss and one from Myrna Wosk regarding valves and blow offs. Bucheit will be checking with the accountant regarding Colver's question.

NEW BUSINESS:

- Review policy for payment of water loss due to negligence, failure of customer line, or vandalism. Customers will be permitted to make installment payments when faced with a large bill.
- Direct deposit for Water Systems Manager paycheck. Bucheit will contact Small Business Services to make a direct deposit of Kuns' pay check to his bank.
- Approve new signer for Chase Bank. The Canebrake County Water District Board of Directors unanimously approved Director and CFO Mark Robinson to be a second signer for the Chase Bank account.
- Present and discuss preliminary budget for July 1 thru June 30, 2020. Discussion for next year's budget led by Robinson. After discussion a preliminary budget was produced. Robinson will send an updated copy to the Board Members for their review prior to the June 14, 2020 meeting. A copy of the preliminary budget document is attached.

CORRESPONDENCE:

None at this time.

GOOD OF THE ORDER:

Mooney commented that he was pleased how well the Zoom meeting progressed. Bucheit thanked the community members who attended the meeting and asked that they send him an email to record their attendance.

MOTION TO ADJOURN: Motion to adjourn made by Bob Mooney and seconded by Bruce Woodruff. Motion carried.

NEXT MEETING: June 14, 2020 at 9 am

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